

Ensure the success of your...

**Webinar,
Webcast, or
Tele-Event!**



**Professional Event
Management Services**

- E-mailed invitations
- Online registration
- Confirmations
- Payment processing
- Reminders
- Post-event surveys
- Webinars, Webcasts, Tele-Events



All rates are as of January 1, 2006 and subject to change.

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|---|----------------------|---|
| Online Registration Page | \$1,000 ¹ | Our expert developers and virtual event specialists build a custom registration page for your invitees to link to - from your Web site or the e-mailed invitation. Upon successfully registering, the invitees automatically receive online and e-mailed confirmations. |
| Registration Processing | \$5/registrant | Registrants are automatically tracked in our database. You have online access to real-time reports of how many people have registered, and who. |
| Credit Card Payment Processing | \$10/registrant | <i>(optional)</i> If you require advance payment for your event, your registration page will take the registrants to a payment screen. Our network authorizes their credit card and charges the specified funds. After your event we settle up. Until then, you have online access to registrants and payments. |
| E-mail Invitations <i>incl. with Website or Registration page</i> | no charge | You provide the list(s) of invitees. We load them into our system and send everyone a custom, branded e-mail invitation, including a link to your event Web site or registration page. |
| E-mail Confirmations <i>incl. with Website or Registration page</i> | no charge | Every registrant is automatically sent an e-mail confirmation within minutes of successfully registering online, in addition to the on-screen confirmation. |
| E-mail Reminders <i>incl. with Website or Registration page</i> | no charge | Sent one week in advance, one day in advance, and the morning of the event. These e-mails remind registrant of the upcoming event and include instructions on how to join. |
| Post Conference Survey | \$250 | <i>(optional)</i> We build and send your custom, online survey to every attendee. Results are automatically posted in our database and available for you online. |
| Webinars, Webcasts, Tele-Events | varies | Comprehensive phone & Web conferencing and webcasting services - from fully automated to professionally managed. Please speak with one of our knowledgeable sales consultants for a service quote to best meet your needs, and budget. |

¹ Payment required in advance for first time clients.